

From: [OGRODNIK Katie](#)
To: [Tyson, Linda](#); [Suzanne Walker](#)
Subject: RE: Scheduling PDX Harbor Sr Leadership meeting for week of 12/5
Date: Thursday, November 10, 2016 12:49:54 PM
Attachments: [image001.png](#)

Monday is the only date that will work for Richard. I will make any of the times offered work

Katie Ogrodnik

Executive Assistant to the Director

Oregon DEQ

503-229-5990

Hours: Mon - Thur 8 - 5; Fri 8 - 2

NOTE: *This November, DEQ's Headquarters Office will be moving to a new location:*

700 Lloyd Building, 700 NE Multnomah St., Suite #600, Portland, OR 97232

The target date for operating at the new location is November 7, 2016

From: Tyson, Linda [mailto:Tyson.Linda@epa.gov]

Sent: Thursday, November 10, 2016 11:54 AM

To: Suzanne Walker ; OGRODNIK Katie

Subject: Scheduling PDX Harbor Sr Leadership meeting for week of 12/5

Hi Suzanne and Katie,

I'm being told that the team would like to schedule the next Senior Leadership meeting for the week of 12/5. Calendars are starting to get tricking moving in to December!

Thought I would reach out to you both first to see what availability looks like for Bill and Richard on the following dates; Looking for 1 hour within these dates/times:

- Monday 12/5: 10-12 or 4-5
- Tuesday 12/6: 9-11 (or 3-4 if held in Portland office)
- Thursday 12/8: 1:30-3:30

Dennis and Michelle will be in Portland the afternoon of 12/6 to attend the PNW Director's dinner and meeting all day on 12/7. Is it possible we can set up a PDX Harbor meeting for afternoon of 12/6 at our Oregon Ops office? We could conference in the Seattle folks.

Also, preference would be for earlier in the week (12/5 or 12/6) rather than later ;+)

Let me know what schedules look like for your folks – thanks!

LT



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